

# Accident Prevention, Investigation and Reporting

SAFETY

## OSALP 2009 Open Enrolment Course



**The course treats the entire process of investigation from the first steps of securing the area to the final stages of taking corrective actions and follow-up.**

**Numerous workshops in the course actively involve the learner and make sure they fully understand all concepts**



**OSALP International** professional training courses combine the latest tools, techniques, market research, case studies and dynamic ways of thinking, delivered by experienced trainers to ensure the skills and knowledge acquired are directly applicable to your organization.

- ◆ **Research** Latest concepts, tools, techniques, tried and tested methods
- ◆ **Trainers** Highest standard of dynamic trainers with cross-industry experience
- ◆ **Applicability** Training relevant to your needs and your workplace
- ◆ **Interactive** Just the right number of participants with group exercises, role-plays and feedback
- ◆ **Action** Planning, implementation and follow-up
- ◆ **Documentation** Comprehensive supporting notes and further reading material

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Occupational Safety & Loss Prevention  
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# Accident Prevention, Investigation and Reporting

## 1 day course

This is an interesting and effective course on how to conduct a proper investigation of a workplace accident. The course stresses proper investigative procedure and conveys an understanding of the basic skills needed by the investigator. It teaches how to analyze the facts, identify the contributing factors, and discover the root causes.

## The Course

This comprehensive yet course includes the following topics

- ◆ Causes of accidents and their prevention
- ◆ Loss Causation Model
- ◆ Analyzing Accidents
- ◆ Taking Control of the Scene
- ◆ Ensuring Necessary First Aid
- ◆ Determining the Loss Potential
- ◆ Informing concerned Managers
- ◆ Controlling Secondary Accidents
- ◆ Investigating accidents
- ◆ Sort term and Lon term Corrective actions
- ◆ Formalizing the report

## What will you learn?

This workshop will explain:

- ◆ Why accidents occur, the events that lead to them and how these can be recognized
- ◆ How to take pro-active steps to prevent accidents thus reducing civil claims, the possibility of criminal charges and uninsured losses
- ◆ How to control secondary accidents
- ◆ How to determine the basic and root causes of accidents
- ◆ 7 practical steps of thorough accident investigation
- ◆ Interviewing Techniques
- ◆ Report Writing Skills

This was the most interactive presentation and surely the most important one. The case scenarios and the workbook have been of great help and assistance.

Mr. Mayussar - Participant in OHSE diploma course



## Who Should Attend

Staff in any organization including

- ◆ Top management representatives
- ◆ Quality, environmental, health & safety managers
- ◆ Safety engineers and industrial hygienists
- ◆ Risk managers
- ◆ Employee representatives
- ◆ Staff responsible for compliance with laws and regulations
- ◆ Human resource managers and staff involved in health, safety and environmental management, organizational improvement and performance evaluation

## Registration

Please contact **Sara Kalsoom**,  
Facilitator Corporate Services with participants' details:

- ◆ Email: [sara@osalp.com.pk](mailto:sara@osalp.com.pk)
- ◆ Phone: 042-660 1495, 042-6610391 -5
- ◆ Mobile: 0300-5500690
- ◆ Fax: 042-6610396

## Course Fee

- ◆ **Course fee = Rupees 9,000/Person Lahore  
12,000/Person Karachi**
- ◆ Course fee is inclusive of training booklets, lunches, teas and training certificates
- ◆ We offer group package rates for more than 2 participants from the same organization

## Dates 2009

- ◆ 23rd Jan      Fri              Lahore
- ◆ 11th Dec     Fri              Karachi

## This Training In your Company

If you have a number of delegates with similar training needs, OSALP International also offers cost-effective in-house or on-site training solutions. The course can be tailor-made to suit your specific needs.